



ROMA STATE COLLEGE GENERAL INFORMATION

SCHOOL CONTACT DETAILS

Office Hours	8.00am to 4.00pm
Campus Addresses	Junior Campus: 28 Bowen Street Roma QLD 4455 Middle Campus: Cottell Street Roma QLD 4455 Senior Campus: Timbury Street Roma QLD 4455
College Mail Address	PO Box 623 Roma QLD 4455
Campus Contact Numbers (NB. an answering machine is online for out of school hours calls at each campus)	Junior Campus: Phone – (07) 4620 1111 Fax – (07) 4620 1100 Middle Campus: Phone – (07) 4620 1333 Fax – (07) 4620 1300 Senior Campus: Phone – (07) 4620 4212 Fax – (07) 4620 4219
College Email	admin@romasc.eq.edu.au
College Website	www.romasc@eq.edu.au

SCHOOL PERSONNEL

Principal:	Mr Anthony Green
Head of Junior Campus:	Mrs Alese Woods
Head of Middle Campus:	Mrs Margaret Mawn
Head of Senior Campus:	Mrs Kate Van Der Meulen
Head of Special Education Services:	Mrs Debra Flesser

SCHOOL HOURS

Year 4 to Year 12

8:35am	Prepare for Class
8:40am	Form Class
8:50am	Block 1 Teaching and Learning
10:00am	1 st Break
10:30am	Block 2 Teaching and Learning
11:40am	2 nd Break
12:20pm	Block 3 Teaching and Learning
1:30pm	3 rd Break
1:50pm	Block 4 Teaching and Learning
3:00pm	End of day

Bells are also rung to signify end of eating times when students can play. A bell is also rung five minutes before returning to class after recess to allow students time to prepare for the next session.

ARRIVAL AND DISMISSAL PROCEDURES

School commences at 8.40am. The first bell rings at 8.35am. Students should be at school by this time to allow them to settle down and prepare for the day's lessons.

Students are dismissed at 3:00pm.

NB. No formal supervision is able to be provided to students prior to 8:35am.

LOST PROPERTY

All articles of lost property found in the school grounds and covered play areas, etc are forwarded to the specified campus location. All unclaimed, unnamed articles are donated to a charity. To keep lost articles to a minimum, we ask parents to name all belongings please, including uniforms, lunchboxes, drink bottles.

COLLEGE NEWSLETTER

The College newsletter is an important communication between school and home. It is sent home on alternate Wednesday/Thursdays and placed on our college website.

Advertising in our newsletter is available to anybody in our community. Please see the office for applicable rates.

PAYMENT OF ACCOUNTS – VOLUNTARY LEVY / CONTRIBUTION

Payment of accounts may be made by cash, cheque, EFTPOS or credit card. We ask that any cheque or cash be placed in a sealed envelope with your child's name, class and details on the front. These envelopes should be forwarded to the campus office.

After processing, a receipt will be issued, along with any change and sent home with your child.

SMOKING

All school community members and visitors are reminded that smoking is not permitted on the college premises.

VISITORS' and VOLUNTEERS' REGISTER

All visitors to any of our campuses are required to sign the Visitors' Register in the respective campus Administration. A visitor's badge will be issued and must be signed back in when departing.



ROMA STATE COLLEGE FORMAL ENROLMENT AGREEMENT

This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of students enrolled at Roma State College.

Student

It is the responsibility of the student to:

- attend school regularly, on time, ready to learn and take part in school activities.
- act at all times with respect and show tolerance towards other students and staff.
- work hard and comply with requests or directions from the teacher and principal.
- abide by school rules, meet homework and study requirements and expectations.
- wear school's uniform correctly and fully.
- respect the school environment.
- follow the guidelines on the understanding that access to the computer network and/or the internet can be removed for breaches of this policy, and that additional disciplinary action could be necessary including, in some cases, withdrawal from a computer subject.

Parent

Responsibility of parents/carers to:

- attend open evenings for parents
- let the school know if there are any problems that may affect your child's ability to learn
- inform school of reason for any absence
- treat school staff with respect and tolerance
- support the authority and discipline of the school enabling your child to achieve maturity, self discipline and self control
- abide by school's policy regarding access to school grounds before, during and after school hours
- advise Principal/Head of Campus if your child is in the care of the state or you are the carer of a child in the care of the state
- inform school if your child's living arrangements change and provide details of new home address and phone number
- give at least two (2) days notice to the school should my child transfer from or leave the school. I understand that I must have a clearance form signed by the Head of Campus, and pay all outstanding subject fees and contributions to the Resource and Materials Scheme before a transfer will be issued.

School

Responsibility of school to:

- develop each individual student's talent as fully as possible
- inform parents and carers regularly about how their children are progressing
- inform students, parents and carers about what the teachers aim to teach the students each term
- teach effectively and to set the highest standards in work and behaviour
- take reasonable steps to ensure the safety, happiness and self-confidence of all students
- be open and welcoming at all reasonable times and offer opportunities for parents and carers to become involved in the school community
- clearly articulate the school's expectations regarding the responsible behaviour plan for students and the school's dress code policy
- ensure that parents and carers are aware of the school's insurance arrangements and accident cover for students
- advise parents and carers of extra-curricular activities operating at the school in which their child may become involved: for example, Program of Chaplaincy Services; religious instruction
- ensure that the parent is aware of the school's record-keeping policy including the creation of a transfer note should the student enrol at another school
- set, mark and monitor homework regularly in keeping with the school's homework policy
- contact parents and carers as soon as is possible if the school is concerned about the child's school work, behaviour, attendance or punctuality
 - deal with complaints in an open, fair and transparent manner
 - consult parents on any major issues affecting students
 - treat students and parents with respect and tolerance.

I accept the **rules and regulations of the Roma State College** as stated in the school policies that have been provided to me as follows:

- Responsible Behaviour Plan for Students
- Student Dress Code
- Homework Policy / Assignment Policy
- School Fees
- Student usage of internet, intranet and extranet
- Absences
- School Excursions
- Complaints management
- Parent Notice for Religious Instruction in School Hours
- Parent / Guardian Consent form for Voluntary Student Participation in Religious Activities conducted by School Chaplains
- Department insurance arrangements and accident cover for students
- Consent to use Copyright Material, Image, Recording or Name
- Appropriate Use of Mobile Telephones and other Electronic Equipment by Students

I acknowledge that information about the school's current programs and services has been explained to me.

- I understand that the **Internet and computer applications** can provide students with valuable learning experiences. I also understand that it gives access to information on computers around the world; that the school cannot control what is on

those computers; and that a very small part of that information can be illegal, dangerous and offensive. I accept that, while teachers will always exercise their duty of care, protection against exposure to harmful information should depend finally upon responsible use by students. I believe my son/daughter understands this responsibility and I hereby give my permission for him/her to access the Network and Internet according to the school rules expressed in the Computer Network and Internet Guidelines for the duration of his/her enrolment. I understand that students breaking these rules will be subject to appropriate action by the school. This may include loss of computer and Internet access for some time, further disciplinary action and, in some circumstances, withdrawal from a computer subject.

• I hereby give consent for Roma State College to **use and retain my student's name, image, sound or other recording; and Copyright material (individual work)** for the duration of his/her enrolment for the following purposes:

- ◇ Assessment of student and other purposes associated with the provision of education;
- ◇ Public relations, promotion, advertising, media and commercial activities; and
- ◇ Use by the media in relation to activities that show my student in a positive light e.g. drama and musical performances, sports and prize giving.

• I hereby give permission for my student for the duration of his/her enrolment to take part in any **walking excursions for curriculum-based activities** in the immediate school area and any curriculum-based excursions in the local area that are conducted by school personnel. I understand that my specific approval will be sought for other school trips.

• I authorise the teacher in charge of the excursion to **obtain medical attention** for my student at their discretion in the event of an injury unless I have advised the school in writing not to do so.



Roma State College – Variation to School Routine - Student Expectations Excursions/ Camps/ Sporting Events/ Training/ Rehearsals

NAME OF EVENT: _____

The following guidelines have been adopted by Roma State College to ensure that all participants in the event listed above have a safe and supportive learning experience. They apply to all students participating in the college organised event.

Roma State College school rules apply at any excursion, camp or sporting event.

A list of students participating in the event listed above will be forwarded to the Head of Campus to verify student participation.

A student will not be eligible to participate* if any of the following circumstances exist.

- *Absences* – if the student has three or more unexplained absences in the week prior to the event and/or a history of unexplained absences.
- *Assessment* – if a student has incomplete or outstanding assessment
- *Behaviour* :

a student is on suspension

has had suspensions greater than 5 days in the term or repeated suspensions of any length in the term

a student is currently on an Orange Card as a result of re-entry from suspension or internal withdrawal

a student has been on internal withdrawal in the week of the event

a student is on a Blue Card in the week prior to the event – *participation will be negotiated with the teacher and HOC; final decision is at the discretion of the HOC*

JUNIOR CAMPUS STUDENTS – participation in any event by Junior Campus students will be at the discretion of the Head of Campus in consultation with classroom teachers.

If a student is not permitted to participate, parents will be notified by the HOC or teacher-in-charge prior to the event. They will be expected to attend school on the day that the event takes place (if during school hours).

*Participation includes playing in a sporting team or umpiring, running water, ball runner or linesperson.



ROMA STATE COLLEGE APPROPRIATE USE OF ELECTRONIC DEVICES BY STUDENTS POLICY/GUIDELINES

Mobile phones and personal technology devices are not to be brought to school. This is for a number of reasons:

- These devices are often expensive and can be the target of thieves.
- The use of these personal technology devices can disrupt the good order and discipline of the school.
- Personal technology devices can provide avenues for dishonesty, harassment and cheating.
- Improper use of personal technology devices can be discourteous and/or a matter for legal action, potentially breaching the Telecommunications Act and / or the Invasion of Privacy Act.
- It is important that all members of the school community understand that under the Invasion of Privacy Act 1971, “a person is guilty of an offence against this Act if the person uses a listening device to overhear, record, monitor or listen to a private conversation”. Furthermore it is an offence under the Act for a person who has recorded a conversation to which he is not a party to, to publish or communicate the conversation. Students need to understand that conversations in schools are deemed private and therefore to capture images/record conversations in these cases will be deemed to be in breach of this Act.

If a student brings a mobile phone to school, **the following conditions apply:**

- A letter must be presented to the Head of Campus applying for permission to carry a phone, indicating that the student has a NEED for the phone before or after school and giving the mobile phone number.
- **Where permission is given for a student to have a mobile phone at school, the phone must be switched off upon entering the school grounds and throughout the school day. It may be switched on again after school. Any need to use the phone during the school day must have the direct permission of the Head of Campus.**
- On rare occasions, in cases of a need for emergency contact, the Head of Campus might authorise a student to use their mobile phone during the school day. Parents are advised, however, that in an emergency students can be contacted most efficiently through the campus offices.
- Parents and students are advised that phones brought to school are brought at the student’s own risk. The school accepts no responsibility for replacing lost, damaged or stolen mobile phones. In order to reduce the risk of theft, any students who carry mobile phones (with have not been authorised) are advised to keep them well concealed and not to advertise they have them.
- Students should not bring other personal devices like cameras, digital video cameras, MP3 players or iPods to school unless authorised by the Head of Campus. If students bring these items to school, as with mobile phones, no responsibility is taken by the school.

**Non-Conformity to Appropriate Use of Personal Technology Devices
including Mobile Phones**

Examples where disciplinary action will be necessary are listed below. This action may include the device being handed in to the Campus Office until picked up by a student or parent at the end of the school day or soon after.

- *Where there are breaches, particularly repeated breaches of this policy;*
- *If there is repeated disruption to lessons or student disobedience caused by a mobile phone being used;*
- *If a student is caught using a device to cheat in exams or assessment;*
- *If any student uses vulgar, derogatory, obscene or harassing language while using a device in calls and/or messaging to another student;*
- *If a student uses a device to post and/or broadcast private or incorrect information about another student which could be viewed as harassment.*
- *If a student uses a device to take photos or to record conversations contravening privacy legislation.*



ROMA STATE COLLEGE

POLICY ON HEADLICE TREATMENT/PREVENTION

STATEMENT OF INTENT

Parents have the prime responsibility for the detection and treatment of head lice on their children.

The school community may assist with the detection and treatment of head lice amongst students in a number of ways.

When the presence of head lice at school is suspected, volunteers authorised by the principal may physically check for head lice only if the parent does not object; if the child agrees; if infection control guidelines are observed; and if student privacy is assured.

School staff, or other willing adults authorised by the principal, may visually check (no physical contact) students for head lice providing that sensitivity to student privacy is assured.

Education Queensland recognises that the occurrence of head lice is the most common insect infestation in humans throughout the world. Education Queensland acknowledges that although head lice infestation may affect people of any age, nationality, gender or socio-economic status, in Queensland, infestation occurs mainly in children of primary school age. It is seen as much a social issue as a health or educational issue, and the way that it is approached can have significant influence on a student's emotional, social and educational development.

Current information on recommended treatment available from Queensland Health, the local pharmacy or doctor and can be made available to parents as the providers of treatment. School staff will undertake treatment only under exceptional circumstances when the principal has determined it necessary for a student's well-being and educational development. Treatment undertaken at school must have parental approval, be a Queensland Health recommended treatment and be consistent with Education Queensland administration of medication [guidelines](#) .

Individual schools determine, in consultation with the school community, the level of treatment assistance offered to parents.

RESPONSIBILITIES

Principal/Head of Campus:

- distribute school procedures and information on the control, detection and treatment of head lice to parents and staff at the beginning of the school year or more frequently if required;

- inform parents/caregivers of the school's reasonable expectation that:
 - parents will regularly inspect their child's head to detect the presence of lice or lice eggs; and
 - when infestation is suspected, inspect all household members and treat them if required.
- advise parents to be vigilant, particularly during periods of heavy lice infestation;
- implement classroom organisation and teaching programs, as well as guidelines for play, that minimise head-to-head contact during outbreaks of head lice; and
- support parents through practical advice and a sympathetic attitude to avoid stigmatising families who have difficulty complying with control measures.

Parents:

- regularly inspect their child's head to detect the presence of lice or lice eggs;
- ensure that their children do not attend school with untreated head lice; and
- notify the school if their child is affected, and advise when treatment has begun.



ROMA STATE COLLEGE INSURANCE COVER FOR STUDENTS

INSURANCE COVER FOR STUDENTS UNDERTAKING PHYSICAL ACTIVITY

Physical activity and physical education, particularly contact sports, carry inherent risks of injury.

Parents are advised that the Department of Education Training and the Arts does not have Personal Accident Insurance cover for students.

Education Queensland has public liability cover for all approved school activities and provides compensation for students injured at school only when the Department is negligent. If this is not the case, then all costs associated with the injury are the responsibility of the parent or caregiver.

It is a personal decision for parents as to the type and level of private insurance they arrange to cover students for any accidental injury that may occur.



ROMA STATE COLLEGE EXTRA CURRICULAR OPPORTUNITIES

CHESS CLUB

Roma State College Chess Group was formed in 2007. It is open to students from Year 1 to 12. The club has been at maximum numbers since its commencement.

The chess groups meet at weekly rostered times negotiated at the beginning of the school year.

The club aims to provide students with a social outlet where they can interact with other students having fun with the game of chess. At the same time learning the art of chess and developing their higher levels of thinking and problem solving. The club is also aiming to have some fun tournaments against other schools during the year.

CHOIRS

Two choirs operate weekly - the Junior Choir takes children in Prep through to Year 3, while the Senior Choir is made up of students in Years 4 to 12. No auditioning is held as we pursue an ethos of equitable inclusion for all. It is however expected that a commitment to choir is maintained all year, as this fosters the sense of 'teamwork' necessary to the production of a better choral sound.

INTERSCHOOL SPORT

Our students are offered the opportunity to play Rugby League and Netball in the Roma District Schools competition in Terms 2 and 3 each year. All children who wish to play are given the opportunity as our goal is to expose as many students as possible to a taste of competitive sport before they enter secondary school. All players who compete in these competitions receive training at least once a week to improve their individual and team skills.

Each year we conduct an intra school athletics carnival, swimming carnival and cross country event. Students have the opportunity to represent the school at District, State and National Levels of competition across a full spectrum of sports.

INTERNATIONAL COMPETITIONS and ASSESSMENTS for SCHOOLS

Each year students from Year 3 to 12 are given the opportunity to participate in state, national and international competitions across areas such as Mathematics, English, Writing and Science.

OPTIMINDS

Optiminds is a group problem solving competition in the areas of Maths and Engineering, Social Science and Language and Literature. It involves preparation and presentation of a creative dramatised solution to a problem. Students work on this in their teams over several weeks during their lunch times, after schools and even weekends. Optiminds is open to primary and secondary students.

PUBLIC SPEAKING

Secondary students participate in a variety of public speaking opportunities including 'Lions Youth of the Year', 'Rostrum Voice of Youth' and other locally organised events.

EISTEDDFOD

Students have the opportunity to participate in the Roma and District Eisteddfod encompassing choral, verse speaking, dance, solo and group musical presentations and various other classes.

RIPPER SKIPPERS

Ripper Skipper squads are selected from across Roma State College and perform at local events and throughout the Roma District.

COLLEGE PRODUCTION

Each year students are invited to participate in the college production, providing the opportunity to showcase excellence in the performing arts.



ROMA STATE COLLEGE HEALTH AND SAFETY

ACCIDENTS AND SICKNESS

Whilst the care and protection of your child at school is a priority, accidents may still occur. In the case of an accident or illness, only basic first aid can be administered by staff. Parents will be contacted as soon as possible and advised of the circumstances, usually with the recommendation of the Head of Campus or delegated officer that the child be collected and taken home. For this purpose, it is essential that the school has your most recent contact details, especially work and mobile numbers.

If there is a serious accident, the ambulance will be called to transport the child to hospital. Any Costs associated with the above are borne by the parents concerned.

HEALTH / DENTAL SERVICES

State Primary Schools

Students from any school year can be referred to staff of the Child, Youth and Family Health Services Centre because of suspected health problems and will be assessed as dictated by the nature of the problem. Education Queensland staff, parents or students (self-referrals) are all appropriate sources of referral.

Staff from the Queensland Health Authority are required to carry out the following procedures:

1. Screening of all students in vision, hearing, height and weight. Speech and language development by request. A Speech Language Pathologist attends the school on a regular basis.
2. Observation of gait, behaviour and general demeanour by request; and
3. Other assessment procedures (e.g. fine/gross motor skill assessment) to be carried out as indicated.

Oral Health (Dental) Service

Queensland Health offers free dental examination and treatment to school-age children from age 4 years to Year 10. When a visit from the Dental Van is due, Consent/Medical history forms will be given out for parents/guardians to complete.

Between van visits, there is an emergency clinic available by phoning the Roma Dental Clinic on 0429 471 690.

MEDICATION

Staff accept responsibility to give medication to students during school hours only when it is absolutely necessary.

Recommended Guidelines set by Education Queensland are as follows:

1. Oral medication is to be given strictly in accordance with written instructions supplied by the student's medical practitioner. Non-prescribed oral medications, e.g. analgesics are not given without a doctor's instructions.
2. Where a staff member is to administer long-term medication, the instructions provided should be typed by a pharmacist at the doctor's direction. The staff member cannot accept the instructions solely of a parent. ***The medication should be delivered to the relevant campus office in its original container.*** The medication container needs to indicate specific times at which the medication is to be administered as well as the quantity or dosage.
3. At no time is any medication provided for one student to be administered to another student.
4. All unused medication will be returned to the parents.
5. Staff members are not able to give intravenous injections. Other injections may only be given by staff members who are experienced in the procedure and are willing to do so. Such injections are only to be given when full written instructions as to the administration and possible complications are received from the doctor.
6. Students are encouraged to self-administer asthma puffers, however, parents/guardians must authorise this in writing.

Should your child require prolonged medication, please advise the Head of Campus in writing stating details of the illness, the medication (as above) and giving permission for the staff member designated by the Head of Campus to administer the medication.

MEDICAL CONDITIONS

When you enrol your child, please advise us on the appropriate Medical Details form of any medical conditions your child may suffer from. This includes any allergies and any medication the child may currently be taking, even if they do not do so at school. You will be required to complete a medical form.

If your child develops a medical condition, please advise us immediately so that we may have up to date records/health management plans. (See also above regarding administration of medication).

Individual and Emergency Health Plans:

As part of the Department of Education and Training's policy, Individual and Emergency Health Plans are to be completed for each student with a medical condition. For these plans to be approved, you will need to visit your GP with this letter and ask for an Emergency Health Plan for your student.

An Individual Health Plan (IHP) provides a daily guideline for the management of a student's health condition and may contain some instructions concerning the routine medication regime. The plan is to be completed by school staff, in consultation with the parent/carer, student, medical and other health professional. Individual Health

Plans that utilise peak body templates such as Action Plan for Anaphylaxis or asthma etc are required to be completed and signed by the medical practitioner.

An Emergency Health Plan (EHP) provides clear step-by-step directions of how to safely manage a predictable medical emergency specific to certain chronic health conditions and the correct use of emergency (rescue) medication. The plan may comprise a standardised process which has been developed by a peak body such as the Action Plan for Anaphylaxis or asthma etc. Alternatively, an Emergency Health Plan will be developed with information from the medical practitioner.

Most procedures for the administration of medication and management of health conditions can be adequately addressed by universal guidelines. However, students with more complex requirements may require individual and/or emergency health plans developed by appropriately qualified health professionals.

The following information, provided by the medical practitioner where applicable, should be included in the plan:

- telephone numbers for parent/carer, medical practitioner and ambulance
- requirements - medication, dosage, when and how medication is administered
- triggers, reactions, warning signs and symptoms of a possible emergency
- instructions from a medical practitioner regarding emergency first aid treatment
- limitations or guidelines or forward planning for specific activities such as swimming, sport, outdoor education, camps and physical education.

These plans should be reviewed annually, signed by a parent/carer and revised when medication and/or health status change. Teachers, parents/carers, medical practitioners, appropriately qualified health professionals and, where appropriate, students may be consulted in the development of the plan. Some students have several health conditions and the integration of treatment for these conditions may require an individual health plan.

Where individual adjustment of medication is required, written advice from a medical practitioner and parent/carer must be provided. This advice should outline dosage adjustments against set criteria, such as level of insulin required for a particular blood glucose reading.



ROMA STATE COLLEGE STUDENT MANAGEMENT

ENROLMENT OF STUDENTS

All parents/caregivers must complete an enrolment form to enable their student to be enrolled in Roma State College.

Parents must provide evidence of:

- Children's Date of Birth (Birth Certificate)
- Confirmation of Child and Parents identification
- Confirmation of principal place of residence

For students enrolling from overseas, parents must also provide evidence of:

- Children's Passport

ABSENTEES

In the event of a student being absent, an explanation is required. You may contact the College via phone, leave a message on the Senior Campus absentee number 07 46204266 or send a text message to the College. The Education Act requires children between the ages of 6 years and 6 months to 17 years (Prep to Year 12), to attend school each day between the hours of 8.40am – 3:00 pm, unless there is a valid reason for absence.

LATE ARRIVAL/EARLY DEPARTURE FROM SCHOOL

LATE FOR SCHOOL:

If a student is late to school, they must report to the campus office, with a note/parent/caregiver or a phone call in advance from you explaining the students reason for lateness. The students must sign the Late Book and a late slip will be issued, which will be handed to the teacher at the time of arrival.

EARLY DEPARTURE:

If you require your child to depart early from school, the following procedures need to be adhered to:

- Have a signed note from parent/caregiver with reason given
- Parent/caregiver phone call in advance advising the college of students early departure
- Parent/caregivers collecting student from administration office in person

Students are required to sign the 'exit' book on departure and return. Students will not be allowed to leave the college without parent/caregiver permission.

CHANGES TO CONTACT DETAILS

If there has been any change to the details that you initially advised on your enrolment form, such as address, telephone, custody arrangements, it is essential that you advise the school as soon as possible. We prefer these details are sent to the office in writing for privacy reasons.



ROMA STATE COLLEGE DRESS CODE

DRESS CODE – APPEARANCE POLICY

As endorsed by the Roma State College P&C Association, this is a “school uniform” school. All students are expected to wear their uniform neatly and with pride and on the way to and from school

The uniform for both males and females is:

- | | |
|---------------------------------------|---|
| • Polo Shirt | Navy shirt with gold stripe, and gold on the collar |
| • Shorts, track suit and spray jacket | Navy |
| • Broad-brimmed hat / bucket hat | Navy with gold trim |
| • Socks | White or navy |
| • Shoes | Predominately white or black |

The formal uniform for students representing the college:

Males

- *Long black pants*
- *White long-sleeved shirt*
- *School tie*
- *School blazer*
- *Black shoes*

Females

- *Black skirt*
- *White long-sleeved shirt*
- *School tie*
- *School blazer*
- *Black shoes*

Special circumstances:

- Representative sporting clothing does not conform to school colours and should not be worn.
- Newly enrolled students can wear the uniform from their previous school, until it wears out or no longer fits.

Attire should be suitable for outside and inside activities.

Clothing

Clothing should fit neatly. Clothing must be sunsafe. (see SunSmart Policy)

Clothing must be suitable for full participation in all curriculum areas, including practical subjects including (but not limited to) Health & Physical Education, Sport, Dance, Drama, Art, Science, Agriculture, Home Economics, Industrial Technology and Design. (see Subject Requirements)

Clothing (and hats) which promote messages that may be deemed offensive (conflicts with school values) shall not be worn.

Underwear shall not show outside or through clothing.

Footwear

Students should wear flat-soled and enclosed footwear, with substantial uppers to protect against falling sharp tools, equipment or project materials.

Shoelaces must be secured at all times.

Footwear must be suitable for full participation in all curriculum areas, including practical subjects including (but not limited to) Health & Physical Education, Sport, Dance, Drama, Art, Science, Agriculture, Home Economics, Industrial Technology and Design. (see Subject Requirements)

- Jewellery** Acceptable jewellery includes:
- One pair - plain studs or sleepers
 - Watch
 - Bracelets/necklaces worn for medical reasons
 - Necklaces worn for religious/medical reasons **ONLY** may be worn under clothing on a thin chain

Any jewellery that exceeds the acceptable guidelines or is considered a high risk, eg large or dangling ear rings, are not allowed. (NB Staff will request the removal or covering of piercings and/or jewellery if it presents a safety hazard.)

Hats Roma State College Bucket hats are to be worn at all times during outdoor activities.

Hair Hair shall be clean, tidy with no extreme colours and tied back for certain tasks and activities.

Make-up / Nail Polish No make-up, coloured lipstick or nail polish is allowed. Students that arrive at school with make-up or nail polish will be asked to remove it before being allowed to attend classes.

Wearing of sunscreen is essential.

Any accessories, which could be considered offensive by staff, students, parents and members of the school community are not allowed.

The uniform is to be worn for sporting and cultural activities for which the students are representatives for the school, including representative sport and public performances. Uniform requirements will be outlined prior to the events.

CONCLUSION

Students who comply with the guidelines help their individual image and the collective image of the school, and are demonstrating regard for their own health and safety and the health and safety of others. Students who choose not to comply with the guidelines are demonstrating a lack of respect for school guidelines and the health and safety of self and others and, as such, are in breach of the school's Code of Behaviour.