



ROMA STATE COLLEGE TEXTBOOK & RESOURCE SCHEME – TERMS & CONDITIONS - YEAR 11&12

This Scheme ensures all students have the required resources for their education, as well as saving parents/carers time and money in sourcing appropriate resources and programs.

In return for a fee of **\$220 (Yr11&12)** this Scheme provides the following resources:

Resources/ Program	Yr11&12
<i>Textbooks – including replacement costs for damaged, lost or obsolete books</i>	\$90
<i>Classroom resources – including photocopying/ printing, PDA resources, art supplies etc</i>	\$50
<i>ICT resources – including internet access</i>	\$55
<i>Student Planner</i>	\$5
<i>College Magazine / DVD</i>	\$20
TOTAL	\$220

The Queensland Government Textbook and Resource Allowance supports this Scheme. The Textbook and Resource Allowance is paid only once in any calendar year, regardless of the number of schools the student attends. Allowances are \$100.00 per year for students in Yrs 8-10, and \$220.00 for those in Yrs 11-12.

Conditions of participating in Scheme:

- Students will supply their own personal requirements - as outlined in Subject / Year Level Stationery Requirements Lists.
- Books issued to students are kept in good condition.
- Students may be responsible for up to the full cost of books that are negligently damaged or lost before any further issues can be made.
- School Administration Office to be notified immediately of the loss of any textbook.
- All textbooks provided under the Scheme remain the property of the Scheme and must be returned when the student leaves or at the end of the school year.
- All fees received by the college on behalf of the Parents and Citizens Association will be banked into the college's general account, which is subject to annual audit.
- If a student starts school after first term, the fee is reduced on a pro-rata basis.
- If a student leaves school having paid a fee, a pro-rata refund will be made. Refunds are based on the full charge (which include the Textbook Allowance and parent/carers charge), less cost of consumed materials and/or cost of replacing lost or damaged textbooks.
- Books and resources provided under the Scheme will not be issued to students whose parents/carers choose not to participate.
- The college principal may refuse to admit a student to the Scheme if there are payments overdue from the previous year.

The Textbook and Resource Scheme is discussed at the NOVEMBER meeting of the school's Parents and Citizens Association. Parents/ carers are invited to attend this meeting and express their opinions. A vote is taken annually at this meeting on the continuation of this Scheme.

Parents/carers who do not wish to participate in the Textbook and Resource Scheme informs the school administration so they can receive a cheque to the value of the Textbook Allowance for each of their children. However, they are expected to provide all necessary textbooks and resources for their children as detailed on the Subject / Year Level Requirements Lists.

Non-Payment of Parents/carers experiencing financial difficulty

Where there is genuine parental financial hardship, parents can discuss with the college principal how they can meet their financial obligations by installments throughout the school year or discuss alternative arrangements to accommodate special circumstances.

Arrangements for Payment

Please sign the attached form and return it to your campus office.

Please contact the Business Services Manager (07 4620 1333) for any queries / concerns.

